

Minutes of the Board Meeting - December 12, 2023

1. Welcome and Attendance

Present: PJ, Tom, Ben, Wouter, Milko, Richard
Apologies: Ester, Petra

2. November 28th minutes approved

3. 2024 Conference

- I. **Hotel** - new event manager at the hotel. A follow up meeting has been set up for Dec 28. Lisa to see if Petra is available for this meeting.
- II. **Meeting Tool** – Ben to follow up with EventForce for the refund as their meeting tool is insufficient for GPF conference needs.
- III. **Registration/Approvals** – Richard has been added to the spreadsheet. Board members should check this list daily and approve/reject any applicants. If any registration is up for discussion, these should be flagged in the notes section. Lisa to email the community about registration and post on social media.
- IV. **Program Committee** – Committee members are working to find possible presentations. The feedback from the 2023 survey has been invaluable and the comments pertaining to the presentations have been made available to the committee. They are also looking at registered delegates for possible speakers.
- V. **Printing and Merchandising** - Lisa to a master document of printing requirements and suppliers.
- VI. **Socials** – Antigua Casino – The insurance cost as required by the venue is around \$750. Lisa to forward the contract to PJ for signature.
Casa Bacardi – Lisa is still waiting for a quote from the caterers for the serving of beer and wine and bartending. Once we receive this, we will sign both contracts at the same time.
- VII. **Site Visit 2024** - This is to be set up for Jan or Feb 2024. If Petra is unable to go, then Ben and Lisa will go,
- VIII **Communications** - Peering Forum on FaceBook – this is a group with 700 members which is separate from the Unofficial GPF Facebook page. Lisa to join this group as a member.

4. Treasury Update

- I. **Update** – No updates.

5. Sponsorship

- I. **Update on Sponsorship:** Board members have been requested to try to get sponsorship. Ben to investigate a third party to do the selling for a commission. We need a better system to sell these sponsorships and follow up. Lisa to set up a sponsorship zoom for next week.

6. 2025 Conference

Lisa has a call set up with the tourism board of Denver and will send the itinerary to PJ once this is set up. Three hotels have been selected, and site visits set up. Lisa to get information on social venues as well.

7. Next Meeting

January 9, 2024 at 7:00am Pacific Time